



ST. VINCENT DE PAUL  
ELEMENTARY SCHOOL

Faith • Academics • Service

# Cleary Care

Cleary Care is an after school care program honoring Fr. James Cleary. He was the sixth pastor of St. Vincent de Paul parish from 1873-1911. In 1888, he constructed the then St. Vincent de Paul Academy, which today we know as the Art and Learning building. Cleary Care is housed in the building he had the vision to build.

## THE BASICS

- Monday – Friday 3:00 – 6:00 pm
- Early release days 12:00/12:30pm – 6:00 pm
- Cleary Care is closed for all major holidays and follows the school calendar.
- Cleary Care is a SVES organization. All dress code and conduct rules apply.
- Each day students will be provided with a snack. Food may be brought from home to supplement.
- On early dismissal days students are expected to bring a lunch.

## REGISTRATION

Parents must submit a Cleary Care registration for each child along with the one time registration **fee of \$50** (each additional child, \$30) per year, regardless of when during the year they are entering the program. Registration fee covers administrative paperwork and snacks for students.

## FEE STRUCTURE

- Each registered student will be charged a minimum of one hour at a rate of **\$6.00/hour**. Any portion of an hour will be invoiced as one hour.
- Any student left on campus after 3:15pm (12:15/12:45 pm early release days) will be checked into Cleary Care and the parents billed accordingly, including the registration fee for the program. The parents will be called and billed a one time fee of \$25 if the child is picked up within 30 minutes of the phone call. If this occurs more than once during the school year, then the family will be billed accordingly, including the registration fee for the program.
- If a parent fails to sign his/her child out of Cleary Care at pick-up, the parent will be billed for the maximum hours (3:00 – 6:00 pm).
- Any pick up after 6:00 pm will be charged an additional \$1.00 per minute. Please make every effort to pick up your children on time. Three warnings may lead to suspension or ejection from the program.
- Parents will be billed monthly through the FACTS tuition collection system. Parents with questions regarding Cleary Care charges should first contact the Cleary Care Director.
- Cleary Care services will be suspended for those with delinquent accounts.

## RELEASE OF STUDENTS

Only parents or legal guardians may check out children. Children are not allowed to sign themselves out. If it is necessary for someone other than the student's parent/guardian to pick up the child, a note is necessary.

## CLOSED ON THESE DATES

Wednesday, August 24, 2016  
Friday, September 2, 2016  
Monday, September 5, 2016  
Friday, November 11, 2016  
Tues-Fri, November 22-25, 2016  
Th, Dec. 22, 2016 – Fri, Jan. 6, 2017

Mon-Tues, January 16-17, 2017  
Monday, February 20, 2017  
Friday, March 17, 2017  
April 14 – 21, 2017 (Easter Break)  
Monday, May 29, 2017  
Friday, June 9, 2017

